

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting February 3, 2005

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 3, 2005 at 7:00 p.m. in the Penn Township Municipal Building located at 12 Clifford Road, Selinsgrove, PA. Chairman Neal Smith presiding.

MEMBERS PRESENT:

Chairman Neal Smith, Vice-Chairman Darwin Swope, Treasurer Timothy Laubscher (arrived at 7:07 p.m.), Secretary Gregory Aungst and Assistant Secretary/Treasurer Thomas Ferry

Member(s) Absent: None

OTHERS PRESENT:

Inspector Pete DeWire of PECO Consultants, Inc., Solicitor Edward Mihalik, Jr. Esq., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc. (arrived at 7:03 p.m.)

VISITORS PRESENT:

Penn Township Supervisor Fred Ulrich, Bruce Johnson and Emily Johnson

MINUTES:

The Authority members reviewed the minutes of the January 6, 2005 PTMA meeting. A motion was made by Vice-Chairman Darwin Swope to approve the minutes from the January 6, 2005 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

2004 PTMA Audit:

The Authority reviewed the January 12, 2005 letter from Schaeffer, Jones, Eichner & Wagner, LLP (formerly known as Clark, Schaeffer, Jones & Eichner, LLP) confirming the services they are to provide in preparing the 2004 PTMA audit, which is estimated to cost \$3,850.00.

UNIVERSITY AVENUE UNMETERED SEWER CONNECTIONS:

Status Report & Connection Fees:

Pete DeWire of PECO Consultants, Inc. presented a plan designed to connect the four Penn Township homes that are currently connected to the private sewer main located in the Borough of Selinsgrove to the Penn Township Municipal Authority Alley "A" sewer main. After a moderate discussion, Chairman Neal Smith motioned to extend the Alley "A" sewer main to enable the properties located at 700 and 702 University Avenue to connect to the PTMA sanitary sewer system. Chairman Smith further motioned to charge \$100.00 for the sewer addendum inspection fee and waive all other associated sewer addendum fees for the five properties located along University Avenue who are currently connected to or were recently connected to the privately owned sewer line in the Borough of Selinsgrove. Vice-Chairman Darwin Swope seconded the motion and unanimously approved. It shall be noted that 720 University Avenue was connected to the aforementioned sewer main in the borough, but has recently connected to the PTMA Alley "A" sewer line due to their original sewer lateral not functioning.

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Customer Questions – Bruce Johnson:

Bruce and Emily Johnson of 712 University Avenue came before the Authority to discuss the procedure in which they would need to follow in order to connect their University Avenue property to the Alley “A” sewer main.

(Bruce and Emily Johnson left the meeting at 7:23 p.m.)

BOOSTER PUMPING STATION PROJECT:

After a brief discussion and upon Solicitor Edward G. Mihalik, Jr. Esq. and Engineer Kevin Shannon stating that all contract documentation is in order, Vice-Chairman Darwin Swope motioned to authorize Chairman Neal Smith to execute the contract documents for the PTMA Water Booster Pumping Station Project. Vice-Chairman Swope further motioned to authorize Gannett Fleming, Inc. to issue the Notice to Proceed to 4-M Construction Services Co. and PSI Pumping Solutions, Inc. Chairman Neal Smith seconded the motion and unanimously approved.

SELINGSGROVE STATE CENTER WATER SYSTEM:

Chairman Neal Smith reported on the “information gathering session” concerning the Selingsgrove State Center’s water system, which was held with the Snyder County Commissions on Thursday, January 27, 2005. Further discussion was tabled until the March 3, 2005 PTMA meeting.

PTMA/SMA WATER SYSTEM CONSOLIDATION:

The PTMA/SMA Water System Consolidation discussion was tabled until PTMA and the Selingsgrove State Center conclude their analysis of PTMA supplying water to the State Center.

SALEM MANOR MOBILE HOME PARK WATER SYSTEM:

Chairman Neal Smith reported that the Authority has not received a response from Mr. Fred Madeira, owner of the Salem Manor Mobile Home Park, concerning the proposed water main extension agreement and Deed of Water Rights. Further discussion was tabled until the owner of the Salem Mobile Home Park contacts PTMA.

SALEM GLENN PUMP STATION:

The Authority members reviewed the January 6, 2005 letter from Kevin Shannon of Gannett Fleming, Inc. concerning the Salem Glenn Pumping Station pump replacement alternatives. After a brief discussion this matter was tabled for further research.

ACT 57 OF 2003 CAPITAL CHARGES STUDY FOR SANITARY SEWER:

The Authority members reviewed and discussed at length the drafted Pennsylvania Act 57 of 2003 Capital Charges Study for the PTMA sanitary sewer system.

(Supervisor Fred Ulrich left the meeting at approx. 8:30 p.m.)

2004 CHAPTER 94 REPORT:

After the Authority members reviewed and discussed the drafted 2004 Chapter 94 Report, Chairman Neal Smith motioned to approve the 2004 Municipal Wasteload Management (Chapter 94) Report dated January 2005 as presented by Gannett Fleming, Inc. with all corrections noted. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

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WENDT'S PORK PALACE:

The Authority members reviewed the February 1, 2005 letter from PECO Consultants, Inc. concerning the proposed Wendt's Pork Palace land development located along U.S. Route 522. After a brief discussion and based on other restaurants served by PTMA, the Authority estimated that an estimated four (4) EDU's would be required.

CHAIRMAN'S REPORT:

Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT:

Todd Musser Property:

Inspector Pete DeWire reported that he has been in contact with Todd Musser's contractor, M.S. Reedy, who states that the repairs on the Todd Musser Property will be completed as soon as the weather allows.

Salem Manor Sewer Repairs:

Inspector Pete DeWire reported that M.S. Reedy was contracted by the Salem Manor Mobile Home Park to do several sewer line repairs within the aforementioned mobile home park. All repairs are to be completed as soon as the weather allows.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See *Attachment B and C.*)

Vice-Chairman Darwin Swope motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

Chairman Neal Smith called an executive session at 9:15 p.m. to discuss employee salary matters. The Penn Township Municipal Authority February 3, 2005 meeting was reconvened at 9:22 p.m.

Based upon the Executive Session Chairman Neal Smith motioned to increase (1) Scott L. Sharp's hourly wage from \$19.10 to \$19.65 per hour, (2) Richard F. Kline, Jr.'s hourly wage from \$18.20 to \$18.75 per hour, (3) Susan L. Seebold's hourly wage from \$13.35 to \$13.90 per hour and (4) Roy N. Sauer's hourly wage from \$11.50 to \$12.00 per hour, with all increases retroactive as of January 1, 2005 and with all benefits remaining the same. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss Chairman Neal Smith motioned to adjourn the February 3, 2005 PTMA meeting at 9:25 p.m. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***